

## Overview

### **FEDERAL MEDICAL CENTRE, LOKOJA, KOGI STATE**

### **NO. 1 SALIHU IBRAHIM WAY, LOKOJA**

### **INVITATION TO TENDER FOR THE EXECUTION OF YEAR 2020 CAPITAL PROJECTS FEDERAL MEDICAL CENTRE, LOKOJA, KOGI STATE**

#### **(1.0) INTRODUCTION**

The Federal Medical Centre, Lokoja, hereby invites experienced and competent Suppliers to submit bids for the implementation of the year 2020 Capital Projects.

#### **(2.0) SCOPE OF SUPPLY/WORKS**

Supply and Installation of Ophthalmology/Dental/Mortuary and Laboratory Medical Equipment for the upgrading of 250 bed Cottage Hospital in Ukpogo-Okene Rural Outpost.

Supply & Installation of Ophthalmology Equipment

#### **(3.0) ELIGIBILITY REQUIREMENTS**

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including form CAC1.1 or CAC2 and CAC7;
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2017, 2018 and 2019) valid till 31st December, 2020;
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2020;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;

- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 issued by BPP or valid Certificate issued by BPP.
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of Federal Medical Centre, Lokoja or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years – 2017, 2018 & 2019;
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Job Completion Certificates and Photographs of the projects;
- (l) Letter of Authorization from the Original Equipment Manufacturers listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria;
- (m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);
- (n) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

Technical bid submission must be paginated.

#### **(4.0) COLLECTION OF TENDER DOCUMENTS.**

Interested companies are to collect Financial bid documents from the Procurement Unit, located in the Central Administrative Building, Federal Medical Centre, Lokoja, within official working Days/Hours 8am -4pm), after payment of non-refundable tender fee of N10,000.00 per Lot to TSA ACCOUNT NAME- FEDERAL MEDICAL CENTRE, LOKOJA, PURPOSE: BIDDING DOCUMENT.

#### **(5.0) SUBMISSION OF TENDER DOCUMENTS**

Prospective bidders are to submit bid in two (2) spiral bounded hard copies each of Technical & Financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked "Technical" or "Financial" and project Title, at the Top right corner of the envelope. Thereafter, put the two sealed envelopes together in a bigger sealed envelope and Project title on the top right- hand corner and addressed to:

**The Medical Director.**

**Federal Medical Centre,**

**No. 1 Salihu Ibrahim Way.**

**Lokoja, Kogi State.**

Furthermore, the reverse of each sealed envelope should bear the name/address of the bidder and must be registered by the bidder in the Procurement Unit before it is dropped in the designated Tender Box positioned at the entrance to the Board room located in the Central Administrative block Federal Medical Centre, Lokoja, within official working Days/Hours (8am – 4pm), **not later than: 12:00 noon on Monday, 9 November, 2020.**

#### **(6.0) OPENING OF TECHNICAL BIDS**

Technical bids shall will be opened immediately after the deadlines for submission at **12:00 noon on Monday, 9 November, 2020**, in the Board Room Federal Medical Centre, No. 1 Salihu Ibrahim Way, Lokoja, Kogi State, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the Office of Head of Procurements located in the Central Administrative Building Federal Medical Centre, Lokoja, before it is dropped in the designated Tender Box positioned at the entrance to the Board room, as the Federal Medical Centre, Lokoja, will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact FMC Lokoja Procurement on e-mail: [fmclkg@yahoo.com](mailto:fmclkg@yahoo.com)

#### **(7.0) GENERAL INFORMATION**

- (a) Bids must be submitted in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) The Federal Medical Centre, Lokoja, will not be responsible for any cost or expenses incurred by any interested party(ies) in connection with any response to this invitation and or the preparation or submission in response to any inquiry;
- (d) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- (e) Bid documents can also be collected In soft copies and Bidders can submit through Post (Courier Services)Only pre-qualified bidders will be contacted at a later date for financial bids opening, while financial bids of un-successful bidders will be returned un-opened;
- (f) The Federal Medical Centre, Lokoja, is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED:**

**MEDICAL DIRECTOR**

**FEDERAL MEDICAL CENTRE, LOKOJA.**



**INVITATION TO TENDER**

**BOOKMARK THIS JOB**

Federal Government Laboratory Supplies & Equipment Machinery & Equipment Medical & Healthcare Supply and Installation